MDI Management Development Institute MURSHIDABAD

Management Development Institute Murshidabad
Kulori, Uttar Ramna, Raghunathganj, Dist. : Murshidabad, PIN : 742235
West Bengal, India, Ph. No. : 9674727164, 9674757164
Website : www.mdim.ac.in

Ref. No.: MDIM/Admin/Electrical/2026/143 Date – 15 October 2026

Sub: Notice for Inviting Quotation for Annual Maintenance Contract (AMC) of Switch Board Panel at MDI M Campus

Sir/Madam,

We are inviting you to quote your competitive rate for the job of Annual Maintenance Contract (AMC) of Switch Board Panel & its related electrical equipment's as per the detailed mentioned below which are installed at MDI M campus.

The agency needs to quote the competitive rate as per the scope of work given below. Your quotation can be sent through email (Soft copy) to our given email Id or in hard copy to our institute address.

Scope of Work

1. Maintenance of 02 in nos. of 1 MVA oil cooled Transformer.
2. 01 in no. 11 KVA Ring Main Unit (RMU) Panel.
3. 01 no. Main LT Panel and Capacitor panel.
4. Once in a month mandatory visit to our campus for the Routine Checkup & General Maintenance/Servicing of the system as per details of Equipment mentioned above.
5. Emergency breakdown of any machinery to be attended within 24 hours.

Terms & Conditions-

1) The agency must have an engineer with Diploma/Degree certificate with minimum 03 to 05 Years of work experience on similar type of systems (CV must be attached of the Engineer).
2) The agency must have experience of minimum 03 years of AMC work on Siemens or similar type of Switch Board Panel (Experience Certificate to be attached).
3) AMC Rate should be on Annual basis.
4) Vendors are advised to visit the Campus the machinery covered under AMC before applying for the tender.

Documents to be Submitted for Tender-

1) Pan number & GST certificate of the Agency applying for the tender.
2) Experience Certificate of the agency.
3) Business Turnover (IT Return) of at least 02 financial years.

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4) CV of Engineer

Last Date and time of receipt of quotations- Last date for submitting the quotation is 10 November 2026 up to 10.00 AM.

Address at which the quotations are to be submitted: Management Development Institute Murshidabad, **Kulori, Post Office: Uttar Ramna, P.S. Raghunathganj, Dist.: Murshidabad, Pin: 742235, WB, India**, by speed post/hand delivery

Email ID- **: etender@mdim.ac.in**

Yours sincerely,

CAO (In-charge)